

- 1. Have your student ready to board the bus when the bus arrives and, when necessary, be with the student at the bus stop.**
- 2. Encourage your child to obey safety rules and regulations, adhere to “Student Responsibilities”, and encourage proper bus behavior.**
- 3. Instruct your child regarding his/her assigned bus stop and to leave the bus only at the assigned stop.**
- 4. Have all necessary supplies, materials, etc., in a bag or pouch labeled with your child’s name. Toys, items in glass containers, or other dangerous objects as well as large articles which will block aisles, emergency exits, or the service door of a bus will not be transported.**
- 5. Give your child’s school adequate notice concerning any changes in pick-up and drop-off addresses. The driver is not allowed to change or modify the bus route or scheduled stops.**
- 6. Transport your child in the event of a necessary bus suspension.**

Parents/guardians of students who have been approved for modified transportation services will additionally:

- 1. Provide emergency contact and health information to be used in case of emergencies or situations in which the parent/guardian cannot be contacted.**
- 2. Allow up to five (5) working days for changes in pick-up and/or drop-off locations. The driver is not allowed to change a bus route or scheduled stops. All affected parties will be informed if route reconfiguration for modified transportation services to begin or accommodate a change will exceed five (5) days.**
- 3. In the event the student does not plan to ride the bus on a specific day, the parent/guardian will notify the bus personnel or the school in advance (one full school day if possible).**
- 4. In the event there will be no adult at the child’s regular stop to meet the bus, you will provide transportation for your child.**
- 5. Ensure that your child has a clean diaper if not toilet trained. Transportation will not be provided for students wearing soiled diapers or with full colostomy bags at boarding time.**
- 6. Transport your child when exceptional situations arise which call for a deviation from established bus service.**