

**Classified employees are those whose duties and job responsibilities require, as a minimum, a high school diploma or the equivalent and, in some instances, the appropriate license issued by the Licensure Unit of the Public Education Department. Some classified positions (e.g., Occupational Therapy Assistant) will require training beyond a high school diploma, yet remain within the Classified category due to provisions of Federal law.**

**All full-time classified personnel are entitled to the same benefits accorded to professional instructional personnel.**

**Employees of the school district who are considered classified personnel include, but are not limited to, secretaries, bookkeepers, custodians, maintenance employees, cafeteria employees, resource liaisons, health assistants, technology specialists, instructional assistants, library assistants, and therapy assistants.**

**Substitutes for classified personnel are compensated at \$9.00 per hour or the prevailing minimum wage rate, whichever is higher.**