

The need and value of a systematic, ongoing program of curriculum development involving both teachers and administrators is recognized. It is essential that the school system continually develop and modify its curriculum to meet changing needs. Written curriculum guides shall be developed for all instructional programs offered to students from pre-kindergarten through twelfth grade. These guides shall in all instances comply with Public Education Department standards and/or regulations and have the superintendent's approval prior to implementation.

- New courses or programs added to the curriculum must be approved by the superintendent prior to implementation. Every new course or program thus added must meet the following criteria: A written curriculum which addresses all PED regulations and/or standards.
- The course must be taught by an appropriately licensed instructor.
- The course must be in compliance with applicable state and federal statutes, regulations, standards, and guidelines; and
- A final examination must be administered to all students in classes offered for credit.

Deletion of a course or program from the school curriculum must be approved by the superintendent.

Requests to add or delete any course or program or to alter the daily scheduling of instructional periods must be submitted to the superintendent for consideration at least sixty (60) days prior to the proposed date of implementation, except in emergency situations in which the superintendent may, at his/her discretion, approve requests submitted at a later date.

All instructors have professional obligations to the schools' programs beyond regular classroom duties, and these obligations include active participation in the development and modification of curriculum.