

Whenever a student of legal school age wishes to enroll in a district school as a transfer student, the following will be observed:

- A. Enrolling students must meet these age-related criteria:**
 - 1. If enrolling in kindergarten, the child must be at least five (5) years of age prior to 12:01 a.m. on September 1 of the school year.**
 - 2. If enrolling in first grade, the child must be at least six (6) years of age prior to 12:01 a.m. on September 1 of the school year and have completed a kindergarten course of study.**
 - a. For a child enrolling in first grade, either the age requirement or the kindergarten prerequisite may be waived by the principal if available data indicates said waiver would be in the best interest of the student.**
- B. Students transferring from a state accredited school will be accepted provided the student has not been expelled from another school. Grade placement recommendations from the sending school will be honored unless documented facts warrant a different placement.**
- C. Students transferring into the district from a non-accredited school or "home-school" are subject to testing and evaluation by district personnel to determine the student's grade placement and/or credit status.**
 - 1. In order to ensure that a student is placed in appropriate program, the principal will determine the most appropriate placement. The principal may appoint a screening committee to aid in determining the placement.**
 - 2. Data such as standardized or local achievement test scores, age, ability to meet district subject matter competencies, etc., may be used by the committee to ensure proper placement.**
 - 3. A parent or student who wishes to appeal the decision of a grade placement may do so by appealing in writing to the principal.**